This application form will normally take 20 minutes to complete, provided you are ready with the following information to hand.

- A **picture** of yourself in a gif, jpeg or png format
- Scanned copy of your **IELTS certificate** if English is not your first language
- Details of any **qualifications** you have, from GCSE level (or equivalent) onwards. A scanned copy of your highest and most relevant qualification certificates or academic transcript will be required to complete your application, but can be supplied later if these are not easily located.
- Details of any **employment** or relevant experience since leaving school
- A written brief on your previous Christian experience. This can be uploaded as a word document or pasted as text in the form when requested.
- You should NOT apply for a research course (MPhil or PhD) until your pre-application enquiry has been approved [*link to Research page*]. To apply, you will need details of your research proposal. This can be uploaded as word document or pasted as text in appropriate box.

References
We require three references – from your church leader, a personal friend and your employer or academic institution.
Please download the Church/Personal Friend reference form and supply it to your **church leader** and to a **personal friend**. (Please note that this reference form should not be used for your Academic/Employer referee.) Ask them to return it directly to WEST
- by post; or
- by email to applications@west.org.uk, from an email address that is clearly identifiable as belonging to the referee.
Please ask your **Academic/Employer referee** to supply a letter of reference directly to WEST. The referee should comment on your suitability for your chosen programme and on your academic work (if an academic referee) or your ability (if an employer). The reference should be on letterheaded paper and/or stamped with an institutional/company stamp. Ask them to send the reference to WEST
- by post; or
- scanned and sent by email to applications@west.org.uk, from an email address belonging to the academic institution or company.